

# MUSIC DEPARTMENT HANDBOOK

2019 - 2020



# BAND, DRUMLINE, PIT, COLOR GUARD, ORCHESTRA, MUSIC ELEMENTS

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Visit our website www.tulareunionmusic.com

Welcome to the Tulare Union Music Department and our TRIBE Family. I hope everyone had a restful summer and is energized and ready for the 2019 – 2020 school year. The information in this handbook has been designed to provide members and their parents with information concerning the various phases, activities and policies of the Tulare Union Music Department. It is nearly impossible to answer every question that may be of importance. Therefore, I strongly encourage all members and parents to read this manual in order to avoid conflicts with policies stated. School rules, policies, and public law are enforced at all times when a student is directly involved in any activity associated with the Tulare Union Music Department. I have complete authority to amend or suspend any part of this handbook at anytime to help foster the overall development of the music program.

Sincerely,

Mario Capote

Director of Instrumental Music

# MEMBERSHIP INTO THE TULARE UNION MUSIC DEPARTMENT

The music program is open to all interested students who demonstrate the desire, ability, and proper attitude needed to be a member of the groups.

# THE IMPORTANCE OF ATTITUDE

The greatest single factor that will determine the success of any individual or organization is Attitude. It takes intense dedication to reach goals. Students should learn to discipline themselves to daily practice on fundamentals in concentrated and routine practice. The "right attitude" must be present along with the sincerity, concentration, and dedication as the basic foundation. Such an attitude makes an artistic performance successful and makes the difference between a winning organization and mediocre group. You who are in the band are a favored few. The band can do much for you. Make the most of it every rehearsal and performance.

# THE IMPORTANCE OF DISCIPLINE

Because of the nature of the organization, discipline must, by necessity, be strict. Students and parents must be willing to accept the ideas, principles, and rules of their organization. Members of the music department are constantly on display. Each member must always be aware of the importance of good behavior. Any misconduct has a direct reflection on Tulare Union High School. As such, any negative behavior may well undo the good work of many loyal students. Therefore, discipline yourself so that you can be the best lady or gentleman.

#### STAFF

Paid professionals are a vital part of the music department. Without their help, the department would not be able to achieve the standard in which we aspire. They must have the respect of all students and parents. Staff members are chosen by the Director and are directly responsible to the Director. Students should give staff members the same respect they give any member of the TUHS faculty. Any problems should be brought directly to the Director. Due not confront the staff member directly.

# TULARE BAND BOOSTERS CLUB INC

The Tulare Band Boosters Club are a vital part of the success of the music department. All parents with students involved in the Music Department program are strongly encouraged to get involved with the band boosters organization. The band boosters are active in many different activities during the year that help our students and band program.

## CHAPERONES – VOLUNTEERS

Parents act as chaperones/volunteers during department functions throughout the year. This provides parents an excellent opportunity to be directly involved in their son/daughter's experiences in the music department. Chaperones have certain responsibilities as away from home parents. Their involvement demonstrates a caring and willingness to actively support their child in his/her endeavors. They should receive the utmost RESPECT and COURTESY at all times.

## TULARE UNION MUSIC DEPARTMENT

- 1. The Director of Bands is in charge of the total band program at Tulare Union High School. This includes: Marching Band, Concert Band(s), Jazz Band, Orchestra, Fall/Winter Color Guard and Indoor Percussion.
- 2. The Instructors (Staff) are directly responsible to the Director, and are given specific defined assignments. These include: Music, Marching, Percussion and Color Guard Instruction.
- 3. Student staff include: Street Drum Major, Field Conductors (Drum Majors), student representative. The Director or staff member, when needed for a particular project, decides the duties of each representative.
- 4. The Drum Majors, Captains and Section Leaders are responsible to the Director and have specific leadership and musical duties. Section Leaders are not necessarily the 1st chair players of their sections; however, they should display the proper attitude and spirit. The section leaders have a responsibility to report any member of his/her section whose conduct is a negative influence on the group.
- 5. The specific leadership and musical duties of the Field Conductor (Drum Major) are as follows:
  - Conduct the band when asked by the Director.
  - Lead the band musically when asked by the Director.
  - Give marching and maneuvering commands when asked by the Director.
  - Display proper attitude and spirit in a mature manner.
  - Have podium and all field accessories needed for rehearsal/performance ready at all times.
- 6. The specific leadership and musical duties of the Asst. Field Conductor (Asst. Drum Major) are to assist the Senior Field Conductor with whatever duties are needed when instructed by the Director or Senior Field Conductor. The Asst. Field Conductor is expected to acquire all the skills of the Field Conductor needed to lead the band when instructed by the Director.

The Director would like the Asst. Drum Major to acquire the Drum Major position when that position becomes available; however, it is not guaranteed that an Asst. Drum Major will inherit that position. Drum Major positions that are open are auditioned at the end of each school year.

- 7. The specific leadership and musical duties of the Street Drum Major are as follows:
  - Lead the band on the parade route when asked by the Director.
  - Lead the band musically when asked by the Director.
  - Give marching and maneuvering commands when asked by the Director.
  - Learn salutes with a mace/military mace and other appropriate skills needed for specific performances.
  - Display proper attitude and spirit in a mature manner.
  - Have mace and accessories needed for rehearsal/performance ready at all times.

#### MY RESPONSIBILITY AS YOUR TEACHER

- 1. To treat you with respect and care as an individual.
- 2. To provide you with an orderly classroom environment.
- 3. To provide the necessary discipline.
- 4. To provide the appropriate motivation.
- 5. To teach you the required content.

#### YOUR RESPONSIBILITY AS A STUDENT

- 1. To treat me with respect and care as an individual.
- 2. To attend activities regularly.
- 3. To be cooperative and not disruptive.
- 4. To study and practice your assignments.
- 5. To learn and master the required content.

# DAILY EXPECTATIONS

For each scheduled class period, students must be in class and have everything necessary for a successful rehearsal. This includes: your instrument/color guard equipment, your own music, pencil, and an excellent attitude. You are expected to put forth a high level of effort and observe appropriate rehearsal etiquette for the entire class. You must also show consistent improvement in your playing (color guard routines) through regular practice. If you forget your materials, you must sit in your regular assigned seat and follow along with the music and the rehearsal. You may not do homework, read, or anything else.

#### ABSENCES / ATTENDANCE POLICIES

Attendance is strictly monitored. If a student is absent, their parent/guardian must call the attendance office within 24 hours of the absence at either 688-8847 or 686-4761. Tardies and unexcused absences impact grades and will result in after-school or noontime detention. Students with excessive tardies will be subject to lowering of their grade in class, suspension from class, loss of credit, and loss of off-campus lunch privileges. State law requires that all students attend school until age 18 and attend classes during all days school is in session.

The following are valid reasons for absences and will be considered excused when an excuse is called in to the attendance office by a parent/guardian within 24 hours.

- 1) Illness of the student
- 2) Death in the immediate family
- 3) Medical and dental appointments
- 4) Absences approved in advance by the school's Assistant Principals. Students are rewarded for Perfect Attendance for each 9-week grading period at a special breakfast held in their honor, and a pin is awarded for a full semester.

# ATTENDANCE POLICY for ATHLETICS and CO-CURRICULAR ACTIVITIES

Students shall attend all periods of the day of an event or be in attendance the day prior to a weekend competition. Any absence from school will prohibit a student from participating in an event on the day that the student was absent from school, or on the following day, if it is a weekend competition. The only exceptions to this attendance requirement will be: a doctor or dentist appointment with an off campus pass, if required; a funeral; a family emergency verified by the Principal and/or the Athletic Director/Band Director/Advisor (illness of the student is not considered an emergency); or a school-sponsored activity.

If a student participates in competition, for which he or she was not cleared, he or she shall be ineligible for the next full day of competition.

- 1. Anticipated absences from any rehearsal/event should be communicated to the director in writing via email (preferred) or hand written with parent signature.
- 2. Missing Rehearsal due to Illness. If a student is going to miss rehearsal because they are ill, the lead instructor must be contacted via email (preferred) or by phone message at least ONE (1) hour prior to the start of rehearsal by the parent or guardian of that student. Student leaders (section leaders) should not be notified of another student's absence. Also, a text message from a student is not accepted.
- 3. Missing Rehearsal due to a Family Emergency. Reasonable effort should be made to contact the lead instructor via email (preferred) or by phone prior to the start of rehearsal by the parent or guardian of that student. Student leaders (section leaders) should not be notified of another student's absence. Also, a text message from a student will not be accepted. Regardless of whether the absence is excused or unexcused, alternative assignments may be given in lieu of attendance at an outside rehearsal/event.
- 4. Missing Rehearsal the Week of a Competition or Performance. Any student who misses a practice the week of a competition or performance, regardless of the reason, may not be able to perform in that competition or performance, at the discretion of the director. Marching Band, Indoor Percussion and Winter Guard shows are constantly changing and evolving, sometimes from practice to practice.
- 5. Extended Illnesses or Injuries. If a student who misses two weeks of rehearsals prior to the first competition or one week of rehearsals after the first competition due to an illness or injury, may be dismissed from the group at the discretion of the director.
- 6. The 15-Minute Rule @ Rehearsals. Any student who sits out of any rehearsal for more than 15 minutes, regardless of the reason, will be asked to call their parents for assistance or to be picked up from rehearsal. We do not have the staffing to be able to supervise students who are unable to rehearse with the rest of the group. If a student needs to leave the rehearsal floor/area for any reason, they must let their lead instructor know prior to doing so.
- 7. Attendance at Performances are expected from the beginning of the scheduled itinerary until the very end. Missing a Performance is grounds for dismissal from the ensemble. If you have a circumstance that requires you to leave immediately after a performance, contact the lead instructor and we will do our best to accommodate your request.
- 8. Athletes. Students involved in a sports activity shall be excused with no penalty for games when the band has a rehearsal. However, if the band has a performance when the student has a scheduled athletic practice, the student is required to be at the band performance. If the team and band practice/rehearsal are on the same day, students must notify Mr. Capote and he will work out times with the coach.
- 9. College Courses. Students enrolled in a college course need to notify Mr. Capote right away.
- 10. Religious Holiday. Please see Mr. Capote regarding this matter.

# **TARDY POLICY**

Prompt and regular attendance is necessary for success in high school and on the job. All students are expected to be in class on time every day. Failure to do so will result in disciplinary consequences including detention, loss of off-campus lunch privileges, in-house supervision and school suspension.

# MISSING OTHER CLASSES

Occasionally, performances during the school day may cause you to miss other classes. It is very important that you communicate with the teacher about missing their class. If you miss an important test/assignment from another class, you may be allowed to use the music class period immediately following the day you missed class to make up a test/study session for that class. Please be sure to check with the director before missing your music class for make-up due to any absence.

## **GRADES**

Grades will be posted on Aeries.

#### HONOR ENSEMBLES

I strongly encourage all students in the Tulare Union Music Program to consider auditioning for honor ensembles on the county, state, and national level. Additionally, these are fun and rewarding experiences in music performance and are great additions to your resume and college applications.

## **GRADUATION**

All non-senior band members are expected to participate in the graduation ceremony each June. This is one of our most important and visible performances of the entire year. Your attendance is necessary and expected.

# RULES for the BAND ROOM, FOOTBALL FIELD, AUDITORIUM, GYMNASIUMS

- 1. BE ON TIME!!!
- 2. The facilities listed above should be kept in an orderly fashion at all times. (Clean & Organized!!) Leave them the way they were when you entered.
- 3. No Food, Drink or Gum. (Water is accepted but should be in a bottle with a lid)
- 4. No running, horseplay, or throwing items.
- 5. No playing any instrument, other than the instrument you own or the instrument assigned to you. In addition, no playing on any percussion instrument as well as use or touch any of the color guard equipment.
- 6. Do not remove yourself from the rehearsal without permission.
- 7. Students are not permitted in the listed facilities unless a staff member is present.
- 8. Backpacks must be kept in your cubby or on the back of your chair.
- 9. Instrument cases must be kept in your cubby or may be placed under your chair.
- 10. No P.D.A, Alcohol, Tobacco, or illegal drugs will be tolerated.
- 11. Do not use the band room as a locker room. Use the appropriate restroom to change clothes.
- 12. Students are encouraged to check out a lock and locker from Mr. Capote. Lockers are available for small purses and backpacks. Do not leave anything valuable lying around. Mr. Capote isn't responsible for any personal items stolen.
- 13. No use of technology devices is permitted unless instructed to do so.

## YOUTUBE/INTERNET

Do not share, distribute, or post videos of our performances on the Internet/YouTube or any other means at any time.

# REHEARSAL ETIQUETTE

- 1. BE ON TIME. Students should plan to arrive 10 minutes before the scheduled rehearsal/report time so they have enough time to get their instrument & equipment and head to their rehearsal location.
- 2. Cell Phones should not be used during rehearsals/performances. They should be placed on silent and/or turned off. These items may be confiscated if they become a problem/distraction. All confiscated items will be turned into the AP's office.
- 3. In general, there is no talking during rehearsal unless a member of the instructional staff is speaking to you.
- 4. Water is a necessity. It is recommended that everyone bring an insulated water jug or a Coleman brand type thermos filled with water to EVERY rehearsal. Half gallon or 1 gallon sizes are recommended. Short breaks will be given periodically while we rehearse. Everyone must drink water!
- 5. You should have your instrument, your music (in a binder with plastic sheets), a pencil and your lanyard with small music & dot books attached, ready to go when the rehearsal begins.
- 6. Wear cool, comfortable clothes that are easy to move around in and tennis/running shoes with an arch (no sandals or "skateboarding" shoes). Your clothing has a good chance of getting dirty so we recommend not wearing your best clothes. Jeans or denim shorts, or heavy shirts or pants are not acceptable as they greatly inhibit movement. These rules apply to the front ensemble as well.
- 7. Hats are useful only during outdoor rehearsals. Hats should be within school compliance.
- 8. Your instrument should be in proper working order at all times. This includes having a good reed (plus backup reeds), valves and keys oil, etc. Repair your personally owned instrument when needed.
- 9. Students should treat school owned instruments/equipment like their own. Any loss or damage of the instrument/equipment will be the responsibility of the student and will be assessed accordingly.
- 10. There are four (4) places your instrument should be (school owned or privately owned)
  - A) In your hands
  - B) Lined up in a section
  - C) Lined up in the cases
  - D) In your cubby

## CONDUCT and EXPECTATIONS

Band, Drumline, Pit and Color Guard are Co-Curricular Activities and all students must strictly adhere to the TJUHSD Code of Ethics. I expect all students to be model citizens and representatives of the music department, their school, and TJUHSD, at all times.

# PUBLIC ETIQUETTE

Ultimately, you are a direct reflection of the Music Department no matter where you are. Represent our department and school in a positive manner. Here are a few things to follow:

- 1. RESPECT & CLASS!!!
- 2. No PROFANITY!!!
- 3. No GOSSIP!!!
- 4. NO P.D.A. (Public Display of Affection)
  - a) Hugging in the form of celebration (happy that we did well at a performance) and holding hands is permitted. No other Affection will be tolerated.

## DRESS CODE

The Tulare Joint Union High School District encourages students to dress appropriately for school. Research has shown that student dress and appearance affect student attitude and conduct. The following guidelines are intended to define appropriate student attire. In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Board policy and administrative regulations. These school dress codes shall be regularly reviewed. Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5) In addition, the following guidelines shall apply to all regular school activities:

- 1. We require students to wear clothing that is neat, clean, and acceptable in repair and appearance and within the bounds of decency, safety, and good taste as deemed appropriate by the school administration.
- 2. Students must wear shoes at all times.
- 3. We prohibit anything that denotes membership in gangs or that advocates drug use, violence, disruptive behavior, or that is offensive.
- 4. We do not allow caps and hats on campus. From November 1 to March 1, beanies will be allowed outdoors and must be: Free of designs other than district/school logos, free of any gang affiliation, and free from advocating any alcohol, drug or tobacco product. Any beanie not deemed appropriate by a school administrator will be confiscated. Upon approval by site administration and for sun protection, students are allowed to wear a full brim hat that is constructed of cotton or canvas material, capable of being folded up while in the classroom. These hats must be: Free of any type of logo or writing; Solid white or khaki color, and removed upon entering the school building.
- 5. We do not allow see-through, bare midriff, or fishnet blouses; spaghetti strap tops; low cut or revealing tops; muscle shirts; strapless tops; off-the-shoulder shirts; or undershirts. Shirts cut low under the arm will not be acceptable. No student may wear clothing that contains words that are suggestive or has suggestive double meanings of lewdness, obscenity or vulgarity. Clothing advertising alcohol, drug or tobacco products is prohibited.
- 6. The length of shorts must be within the bounds of decency and in good taste as appropriate for school. All shorts, skirts, and skorts must reach mid-thigh. Students may not wear biker shorts as outer garments.
- 7. We do not allow baggy clothes. Pants must fit at the waist, hips, crotch, and thighs. Students must tuck their belts into the pant loop.
- 8. We do not permit students to wear clothing with inappropriate holes or frays.
- 9. Students may not wear bandannas at school or school-sponsored events.
- 10. Students may not wear towels, T-shirts, folded shirts, or any other clothing article around the neck, draped over the shoulder, or hanging from the pocket.
- 11. Students may wear only sports jerseys with district/school logos on them.
- 12. Any clothing, hairstyle, piercings, or styles of dress that may cause a threat, have a negative affect, or disrupt the educational process will not be permitted.
- 13. Shirts must be worn at all school activities including sporting events. Bare midriffs will not be allowed.
- 14. Heavy chains that may pose a danger are prohibited.

Coaches and teachers may impose more stringent dress requirements to accommodate the specific needs of certain sports and/or classes. This dress code shall apply at school and at all school-sponsored activities. Students who may be in violation of this dress code will be referred to the Assistant Principal's office for appropriate action.

# DRUG and ALCOHOL POLICY

The Board of Education believes that participation in extracurricular activities is a valuable educational experience for our students. The Board also believes that students who represent the school on such teams or groups are held to a higher standard because they represent not only themselves, but their school. With that in mind, the Board has enacted the following regulations pertaining to the use, possession, sale, or otherwise furnishing of alcohol and drugs by members of extracurricular teams or groups that represent their school. These rules pertain to athletics and other activities listed below that are purely extracurricular in nature, meaning they are supported by the school district and are not part of a course where a grade is assigned.

- 1. Any student involved in Athletics, Cheerleading, Band, Color Guard, Drumline, Pit, Academic Decathlon, Mock Trial, Science Olympiad will be removed from the team or group if he/she chooses to use, possess, sell or otherwise furnish alcohol or drugs during school hours or while under the jurisdiction of the school, or at a school-sponsored event.
- 2. This policy applies to the use, possession, sale or otherwise furnishing of alcohol or drugs on or after the date adopted by the CIF for the first scrimmage allowed for that sport season, or the first day of scheduled practice for a particular group.
- 3. Any athlete who is removed from the team or student removed from a group for the use, possession, sale or otherwise furnishing alcohol or drugs will not receive a school letter or any other form of school recognition for that sport season.
- 4. In addition, any student violating the above provision will be suspended for up to five days, removed from all school activities for 20 consecutive days, plus be placed on a one year probation.
- 5. Any student detected in the immediate area (car, hotel room, etc.) of alcohol or drugs while under the responsibility of the school will not be allowed to participate in any extracurricular activity for a period of 20 consecutive school days and be placed on probation for one calendar year.

New legislation requires school personnel to contact the police department for any violation involving alcohol or drugs.

# INJURIES and RESPONSIBILITY

The success of a band, drumline, pit and color guard are dependent on the full participation of all of its members in every rehearsal or performance. This is an important commitment made by each performer at the start of each season. The student should refrain from activities that have a high risk of injury. This includes, but is not limited to: Skateboarding, Skiing/Snowboarding, and other recreational activities were higher than normal risk is involved. There is an inherent risk in doing just about anything in life, so most importantly, we are asking the students (and parents) to always use good judgment so they will be healthy and injury free for the duration of our seasons.

# **EXPECTATIONS AT SPORTING EVENTS**

- 1. All TUHS Sporting events are school-sponsored activities.
- 2. Spirit is great, but cheering should be with the cheerleaders or as a group.
- 3. Seating arrangements will be made by Mr. Capote. You must stay in your assigned seat. You are not allowed to leave the stands until given permission to do so.
- 4. No individual playing in the stands.
- 5. Watch the band director and drum major at all times.
- 6. No one is dismissed early unless your parent contacts Mr. Capote prior to the game.
- 7. Only uniform personnel and band chaperons are allowed in the band/color guard section.
- 8. Be courteous to other bands, officers, directors, fans, and everyone else with whom you come in contact with.
- 9. A break will be taken after the Halftime Show is complete. Director and staff will call band together with two (2) minutes to go in the third quarter.
- 10. During breaks, students are not allowed to enter any other section of the stadium. You may hang out by the snack bar, use restrooms, and sit in our section of the stands.
- 11. Any member of the Band, Drumline, Pit and Color Guard who chooses to come to a football game and is not in uniform is subject to dismissal from all future performances/ trips and may be dismissed from band at the end of the semester.
- 12. NO USE OF TOBACCO, ALCOHOL, DRUGS. 13. NO P.D.A.

# EXPECTATIONS DURING CLASS FIELD TRIPS (PERFORMANCES)

- 1. All trips (performing or nonperforming) are school-sponsored activities.
- 2. Students are to travel to AND from the trip on the bus. Students are not to ride home with parents without a 3rd party transportation form on file with Mr. Capote prior to the trip.
- 3. Students will only ride their assigned bus.
- 4. Make sure YOU have loaded your own uniform, instrument and/or equipment. Failure to have all materials may result in you sitting out the performance. Points will be deducted from your grade.
- 5. Students are not allowed to ride in any private automobile without permission from the director.
- 6. During field show awards ceremonies, all students AND chaperones are to sit TOGETHER as one group to show unity and spirit. Be sure to use the bathroom facilities prior to the start of high school awards, as you will not be permitted to leave the group during high school awards. We will all sit together and leave together.
- 7. During award ceremonies, we accept any award received and cheer for all competitors no matter what the award is. We will be leaders in demonstrating good sportsmanship to all.
- 8. Boyfriends and girlfriends not in the band are NOT allowed to hang around with band students at performances. They are welcome to attend but are not to be with any TUHS Band student at any time while the band is at the activity regardless if they accompany your family.
- 9. No alcoholic beverages, tobacco, or illegal drugs.
- 10. NO P.D.A

# **EXPECTED BEHAVIOR ON BUSES**

- 1. Follow all bus rules posted on bus and additional rules given by driver.
- 2. Chaperones will be on bus and will take up any seat they feel necessary to chaperone the trip.
- 3. Front seats should always be saved for the Director and Staff Members.
- 4. Do not change buses!!
- 5. Roll must be checked before the bus moves and after any stop at which anyone gets off the bus.
- 6. The bus driver is to be treated with respect. Different bus drivers have different standards and whatever the driver says GOES.
- 7. Nothing is ever to protrude outside the bus windows (head, arms, instruments, trophies, etc....) nor should any item ever be thrown or dropped out of a window.
- 8. Normal conversations are appropriate; shouting and screaming is not. Singing may or may not be ok, depending on the driver, content and musicality.
- 9. All music should be listened through headphones. No portable speaker, boombox/radios allowed on buses. Mr. Capote recommends that you do not bring your personal belongings on trips. Mr. Capote, TJUHSD, TUHS or the Tulare Band Boosters Club are not responsible for lost or stolen equipment.
- 10. Be courteous and do what chaperons ask the first time they ask! Always remember to thank the drivers and chaperones when we return.
- 11. Sharing a blanket with your seat partner is not allowed at any time.
- 12. NO P.D.A.

## **HAZING**

California's Education Code includes hazing as an offense that is grounds for a student's suspension or recommended expulsion. Education Code section 32050 defines hazing as "any method of initiation or preinitiation into a student organization or student body" or activity associated with "these organizations which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace." Conspiring to engage in hazing or committing hazing remains a misdemeanor.

## HARASSMENT

California's Education Code specifically prohibits discrimination and harassment against students and staff in schools on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability, actual or perceived sexual orientation or gender identity. Tulare Union will not tolerate harassment of any student by any other student or district employee. Any case of harassment should be reported immediately to a school administrator. Sexual harassment includes, but is not limited to, unwelcome sexual flirtations or propositions, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting. Other types of conduct which may constitute sexual harassment include verbal abuse of a sexual nature, graphic verbal comments about an individual's body, sexually degrading words used to describe an individual, the display of sexually suggestive objects or pictures in an educational setting, and any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

## SEARCH POLICY

All student lockers and desks are the property of the high school district. The Principal or Principal's designee may conduct a general inspection, as well as, random inspections of school properties that are within the control of students, such as lockers and desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned. The administration reserves the right to search an individual student's backpack, purse, pocket, electronic device, or any other item necessary to keep a safe school environment.

# MARCHING BAND UNIFORMS (Winds, Drumline and Pit)

The Marching Band Uniforms provide each member with the Spirit of Unity, Purpose, and Pride. Therefore, take good care of your uniform. If you do not take care of your uniform, the students and guardians are responsible for its replacement. The loss, destruction, or any part thereof, will result in the student/guardian being charged for the incident in question. If you encounter a problem with your uniform, you should immediately report this to Mr. Capote. The time for repairs is NOT the hour before a performance. Part of your grade is determined by the way your uniform looks! Members should wear the uniform with PRIDE.

- 1. When the uniform is worn, it should display the following characteristics:
  - a) When coat is on, zipped all the way.
  - b) When coat is off, carried on forearm.
  - c) Bibbers (pants) should be worn correctly with straps on.
  - d) No Wrinkles. Hang your uniform up after each performance.
  - e) Black Gloves
  - f) Block polished shoes
  - g) Show t-shirt worn underneath, no tank tops.
  - h) Shorts or tights underneath (No jean pants or jean shorts)
  - i) Black socks (no ankle socks)
  - 2. No items are to be attached to the uniform.
  - 3. NO jewelry, hair ornaments, colored nail polish, lipstick, or non-uniform rental headwear.
  - 4. Hair must be worn so the uniform color is visible and kept out of the face.
  - 5. Boys are to be clean-shaven.
  - 6. Uniforms are to be hung neatly on their hangar after each performance.

# BAND and COLOR GUARD UNIFORM COST

The following is the price list for replacing of a uniform & its accessories:

Marching Band Uniform
Jacket (DM) \$304.18
Sash (DM) \$35.66

Jacket (Band) \$228.89 Sash (Band) \$26.74

Gauntlets \$42.50

Pants \$100.83

Shako (Hat) \$71.47

Garment Bag \$10.95

Color Guard Street Uniform
Dress \$100

Band, Drumline, Pit and Color Guard Necessities Fall Semester

Meals (Competitions) \$24.00

Marching Band Shoes (student will keep shoes) \$35.00 (Only if you need new shoes)

Marching Band Gloves (student will keep gloves) \$5.00 (Only if you need new gloves)

Drumline and Pit Necessities

Meals (Competitions) \$24.00

Marching Band Shoes (student will keep shoes) \$35.00 (Only if you need new shoes)

Color Guard Necessities

Field Show & Winter Guard Uniform (student will keep uniform) \$132.22
Capezio Body Tight \$20.50
Jazz Shoes \$33.40

Meals (Competitions) \$24.00

Feather Headband \$15.00 (Only if you need a new headband)

Color Guard members may purchase their own gloves if they wish to. Please ask Ruben of Mr. Capote before purchasing a pair.

Note: The band boosters have fundraisers throughout the school year to help cover the costs listed above. Please consult with Mr. Capote or our Band Boosters for ongoing fundraisers. Those families who would like to make a donation for the purchase of these items may do so at any time. Contact Mr. Capote for a tax identification number for tax reimbursements. Please make all checks payable to Tulare Union Band Boosters. All money and/or checks should be placed in an envelope with your name on it. Turn your envelope into the red box in Mr. Capote's office.

# STUDENT BILLS AND OBLIGATIONS

All student bills to the school must be taken care of before the student will receive their diploma. These bills include, but are not limited to, book fines, damaged classroom materials, uniforms, equipment and lost or damaged textbooks.

STUDENT LEADERS/REPRESENTATIVES for MARCHING BAND, DRUMLINE, PIT and COLOR GUARD. Leaders must have at least a 90% average in band. The students must be in good standing regarding all school and band policies. All student leaders/representatives are chosen by the Director, Color Guard and Percussion Instructors based on their talents, ability, responsibility and overall commitment to the program.

# Drum Majors

Street Drum Major - Maya Delgado (11)

Field Conductor - Jamie Villalobos (11)

Field Conductor - Autumn Resa (12)

Field Conductor - Montana Martins (10)

# Student Representatives

Color Guard - Brooklyn Bagaforo (12)

Percussion - Jewell Amaya (11), Gabrielle Trapse (11)

# 2019 – 20120 BAND STAFF

Director of Instrumental Music - Mr. Mario Capote - 14th Year at Tulare Union

Percussion Instructor - Mr. Kheffy Cervantes - 1st Year at Tulare Union

Front Ensemble Instructor - Mr. Jose Garcia - 2nd Year at Tulare Union

Marching Instructor - TBA

Color Guard Instructor - Mr. Ruben Amavisca - 4th Year at Tulare Union

Color Guard Instructor - Ms. Izabel Miranda - 2nd Year at Tulare Union

Additional Staff - Mr. Joseph Rodrigues - 8th Year at Tulare Union

# 2019 – 2020 ELECTED BAND BOOSTER BOARD

President -

Vice President -

Vice President -

Treasurer -

Secretary -

Members at large -

#### EIGHT KEY WORDS FOR SUCCESS:

#### **TEAMWORK**

Everyone in the group must work together for the common good and success of the group. Together Everyone Achieves More!

# **SELF-DISCIPLINE**

Doing the right thing without having to be told.

## RESPONSIBILITY

Doing things that must be done for the good of the group, even if you really do not want to do it.

Being where you are supposed to be when you are supposed to be there.

## **ATTITUDE**

Displaying a good attitude is important. Bad attitudes can spread like a deadly disease, and often like with a disease, have to be cut out.

## **IMAGE**

We want a classy image. It only takes the careless act of one member to tarnish the good reputation of the group.

# HARD WORK

Nothing worth having comes easily. The willingness to work hard is the key element to success.

#### **EFFORT**

Be willing to give your best effort every day. Don't take vacations when you should be working! A little effort goes a long way on the road to success.

# **RESPECT**

Give Respect, Get Respect!!! Show respect for your teachers, fellow students, and school property. This is also how one earns respect for themselves.

## THOUGHTS TO PONDER

- It is easier to talk the talk than to walk the walk
  - Success: all depends on the second letter
- Winners are usually Ordinary People with Extraordinary Determination
  - It is always too soon to quit
  - Lead, Follow, or get out of the way
- Be a model of quality. Most people are not used to an environment where Excellence is expected
  - Treat everyone you meet like you want to be treated
    - Teamwork is the essence of life
  - Don't use words or time carelessly. Neither can be retrieved
    - Success is the peace of mind that you did your very best

## ANNUAL AWARDS

Awards are presented for outside extra curricular activities. Any student with unexcused absences or on the ineligibility list will not be eligible to receive any award.

- Certificates are presented to first (1) year students.
- Letters are presented to those who have completed two (2) years satisfactory, with a "C" average.
- A lyre/flag are presented to those who have completed three (3) years satisfactory, with a "C" average.
- Directors Award is presented to an outstanding Senior in the Band.
- Top Brass, Woodwind and Percussion presented to outstanding Seniors in the Band.
- Louis Armstrong Jazz Award is presented to an outstanding Senior Jazz Band Member.
- National School Orchestra Association Award is presented to an outstanding Senior Orchestra Member.
- Patrick Gilmore Band Award is presented to an outstanding Senior Band Member.
- John Philip Sousa Award is presented to an outstanding Senior Band Member.
- Cyril White Memorial Award is presented to an outstanding Senior Band Member.

# TULARE UNION HIGH SCHOOL MUSIC DEPARTMENT HANDBOOK CONTRACT

\*\*\*Students read and sign.

I have read, understand, and agree to abide by the Music Department Handbook. I want to be enrolled in the performing ensemble(s) at Tulare Union High School and understand the commitment involved to be able to participate in the ensembles administered by Mr. Capote and his staff.

Mr. Capote reserves the right to change any portion of this handbook at any time if he feels that the correction will promote the performing ensembles with criterion for success.

I agree to always have a good attitude with Pride, Discipline and to always strive to be Superior!
Student Name (Print)
Student Signature
Date
***Parents read and sign
I have read the handbook explaining the performing ensemble standards. I agree to follow the policies and standards outlined in the handbook and support my child in higher efforts to participate in the ensembles. By agreeing to support my child, I understand that I am also supporting all performing ensembles. I agree to see that my child fulfills all time commitments listed. I understand that Mr. Capote is responsible for all decisions regarding the students while participating in a music department activity.
Mr. Capote reserves the right to change any portion of this handbook at any time if he feels that the correction will promote the performing ensembles with criterion for success.
Parent/Guardian Signature
Data